

**Constitution**  
Of the  
**Trade and Industrial Educators of Georgia**  
Affiliate of the  
Georgia Association for Career & Technical Education  
Affiliate of the  
Association for Career & Technical Education  
Adopted August 1975  
Amended January 2008

**ARTICLE I - NAME**

Section 1. The name of this organization shall be “Trade and Industrial Educators of Georgia.”

**ARTICLE II - PURPOSE**

Section 1. The purpose of this affiliate shall be:

- A. to provide trade and industrial educators a state organization devoted to their interests.
- B. to unify all interested trade and industrial educators through representative membership.
- C. to maintain an active role of professional membership in the promotion of trade and industrial education.
- D. to provide an opportunity for trade and industrial educators to discuss developments affecting trade and industrial education on the state level.
- E. to function as a professional group within the Georgia Association for Career & Technical Education in furthering the growth and development of vocational education.
- F. to encourage and professionally support SkillsUSA.

**ARTICLE III-MEMBERSHIP**

Section 1. Eligibility for Membership. Any individual interested in the purpose of this affiliate shall be eligible for membership and may become a member upon payment of annual dues.

Section 2. Classification of Membership:

- A. ACTIVE – persons actively engaged in the teaching, supervising, or administering of career and technical education programs.
- B. ASSOCIATE – firms, organizations, or individuals not actively engaged in trade and industrial education work, or who represent organizations directly affiliated with the teaching of career and technical education program.
- C. RETIRED MEMBER – for individuals who are retired from active employment in career and technical education.

Section 3 Membership year shall coincide with that of the Georgia Association for Career and Technical Education.

Section 4. Membership dues will be recommended by the board of directors. Any changes shall be approved by a majority vote of those present and voting at the business session of the annual conference.

#### **ARTICLE IV-OFFICERS**

Section 1. Officers to be elected. The officers of this organization shall consist of a president, president-elect, immediate past president, vice president, GACTE vice president, representing this affiliate, secretary, treasurer and 9 directors. The directors shall be elected from the following classifications:

- A. Two trade instructors from secondary schools.
- B. Three trade instructors from post secondary schools.
- C. One teacher trainer from the college level.
- D. One DCT coordinator who is elected as president of the DCT Coordinators' Association.
- E. Two at-large directors who must be current secondary or post-secondary instructors from the current active membership.

Section 2. Officers to serve the GACTE. This affiliate shall provide to the Georgia Association for Career & Technical Education in accordance with its bylaws, a president, president elect, secretary, treasurer, or a vice president representing this affiliate.

Section 3. Election of officers. The officers elected to serve the Trade and Industrial Educators of Georgia shall be elected during the business session of the affiliate held during the annual conference of the GACTE.

Section 4. Appointment of treasurer. The treasurer shall be appointed to the board of directors immediately following adjournment of the annual business session.

Section 5. Duties of Officers.

A. PRESIDENT. The president shall:

1. Serve at GACTE Board of Directors meetings in absence of the GACTE vice president representing this affiliate.
2. Preside at all meetings of this affiliate and its board of directors.
3. Appoint members of all standing committees.
4. Appoint such other committees as may be deemed necessary as advised by the board of directors.
5. Dispatch other duties usually pertaining to the office as set forth in Robert's Rules of Order, Newly Revised, latest edition.
6. Appoint a parliamentarian as a non-voting member at the discretion of the board.

B. PRESIDENT-ELECT. The president-elect shall:

1. Attend meetings and participate in activities in conjunction with the president.

C. IMMEDIATE PAST PRESIDENT. The immediate past president shall:

1. Advise the board of directors and assist the president at the latter's request.
2. Attend all board of directors meetings.

D. VICE PRESIDENT. The vice president shall:

1. Assume the duties of president in his/her absence.
2. Have the responsibility for membership promotion.
3. Assume the duties of president and serve his/her unexpired term by succeeding him/her as president in the event the president is unable to fulfill his/her term of office.

E. GACTE VICE PRESIDENT. The GACTE vice president shall:

1. Represent this affiliate as a voting member of the GACTE Board of Directors.
2. Attend all GACTE Board meetings voting all adopted motions of the board of directors of this affiliate.
3. Attend all board of directors meetings of this affiliate.
4. Advise the board of directors of this affiliate of all GACTE Board actions.

F. SECRETARY. The secretary shall:

1. Keep a full and accurate record of all meetings of this affiliate and all meetings of the board of directors cumulative by years.
2. Carry on the necessary correspondence and fulfill such other duties as shall be authorized by the board of directors.

G. TREASURER. The treasurer shall:

1. Receive and hold in safe keeping all membership dues and funds of this affiliate, and deposit same in a bank or banks approved by the board of directors.
2. Transmit promptly all applications and fees for membership in the GACTE and ACTE to the executive director of the GACTE.
3. Make such purchases and expenditures as shall be authorized by the board of directors.
4. Keep on file duplicates of all receipts issued.
5. Keep an itemized report of receipts and expenditures and submit same to the board of directors for audit and approval.
6. Submit a complete report at the annual business meeting of the affiliate.

H. DIRECTORS. The directors shall:

1. Serve on membership committee under the vice president.
2. Serve as liaison of affiliate to the other members in their classification.

## **ARTICLE V-BOARD OF DIRECTORS**

Section 1. Members of Board of Directors. The Board of Directors shall consist of the president, president-elect, immediate past president, vice president, GACTE vice president representing this affiliate, secretary, treasurer, and the duly elected directors.

## **ARTICLE VI-STANDING COMMITTEE**

Section 1. Creation of Standing Committees. The necessary standing committees shall be appointed by the president and approved by the board of directors when necessary to comply with the bylaws.

## **ARTICLE VII-MEETINGS**

Section 1. Business. The annual business meeting of this affiliate shall be held at the time and place of the annual conference of the GACTE.

Section 2. Professional. The annual professional meeting shall be held at the time and place of the GACTE and shall be arranged and planned as a sectional meeting of that classification.

Section 3. Special Meetings. The Board of Directors shall have the authority to call a special meeting of the membership for transaction of business with notification of time, place, and purpose in 10 days before the meeting.

## **ARTICLE VIII-AMENDMENTS**

Section 1. Amendments to the Constitution. The constitution may be amended by a vote of two-thirds of the members present and voting at any annual meeting, provided that notice of the proposed amendment(s) be given in due form at the preceding annual meeting, or by mail to all members at least 30 days before the annual meeting, or by mail to all members at least 30 days before the annual meeting at which the voting will take place.

## **ARTICLE IX-BYLAWS**

Section 1. Adoption of Bylaws. Bylaws inconsistent with this constitution may not be adopted.

## **ARTICLE X-RULES OF ACTION**

Section 1. Guide for Rules of Action. Robert's Rules of Order, Newly Revised, latest edition, shall govern the procedures at all meetings in so far as they are consistent with this constitution.

